



Commercial Rent Arrears Recovery

Please return form to: High Court Solutions, CWG House, Market Rasen, Lincolnshire LN8 3HA
OR Email to repo@highcourtsolutions.co.uk

I/We hereby authorise you to take control of goods under the Tribunal & Court Enforcement Act 2007.

Instruction for High Court Solutions to take action		Our Ref:					
Instruction from:							
Contact Name:							
Company Name:							
Address:							
Postcode:							
Email Address:							
Telephone:							
Landlord Details (If different from above):							
Landlord Name:							
Address:							
Postcode:							
Email:							
Telephone							
Tenant Details:							
Tenant Name:							
Address:							
Postcode:							
Email:							
Telephone							
SPECIFY TENANCY AND OUSTANDING RENT DETAILS							
Opening Hours:	From:		To:				
Trading:	Yes:		No:				
Type of premises:							
Commercial	<input type="checkbox"/>	Office	<input type="checkbox"/>	Shop	<input type="checkbox"/>	Warehouse / Factory	<input type="checkbox"/>
Open Land	<input type="checkbox"/>	Lock Up	<input type="checkbox"/>	Local Authority	<input type="checkbox"/>	Ground Rent	<input type="checkbox"/>
Other							

Amount of OUTSTANDING RENT: (this must not include any service charges or insurance)	£
(being arrears of Rent due to the Landlord) For the period:	
Rent Due Date	

ADDITIONAL INFORMATION

PLEASE ENSURE THAT YOU ATTACH A COPY OF THE LEASE AGREEMENT

Authorisation and Signature:	
I/We instruct and authorise High Court Solutions and/or their instructed agent to undertake Commercial Rent Arrears Recovery	
By signing this authorisation I/we hereby agree to be bound by the terms and conditions as published on High Court Solutions website. Furthermore in signing this authority I/we hereby indemnify High Court Solutions and/or their agent against any/all Actions at Law, as well as against all costs, charges or expenses which I/We may incur or be liable to pay by reason of High Court Solutions executing the Warrant and hereby undertake not to hold High Court Solutions, their employees or appointed Agents accountable for any costs or goods forcibly or clandestinely removed. Our GDPR Privacy Policy can be found on our website www.highcourtsolutions.co.uk	
Print Name:	Signed:
Date:	(Day/Month/Full Year)

Bank Details for any monies collected:			
Bank:		Account Name:	
Sort Code:		Account No:	
Reference:			